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| Title | **Develop professionalism** | | |
| Level | **2** | **Credits** | **5** |

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| Purpose | The competency standard is designed to differentiate professionalism and being professional. This way of being is made up of appearance, manner, communication, interacting, attitudes, approach, skills and openness to grow. Professionalism is a combination of taught aspects, like knowledge and skills, and learning gained through experience. |

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| Classification ISCED | 0212 Fashion, interior and industrial design |

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| Available grade | Competent / Not yet competent |

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| Modification history | N/A |

| **Competency Unit** | **Performance Criteria** | | **Knowledge and Understanding** |
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| **E2 - Communicate with co-Workers** | **Trainee will be able to:**   1. Communicate with other team members using appropriate verbal, written and body language 2. Communicate with co-workers in other teams using appropriate verbal, written and body language.   **P3** Clarify design requirements for pattern making with designer  **P4** Communicate effectively using electronic or other media as required | | **Trainee will be able to:**   1. Briefly explain basic communication theory as it applies to the workplace 2. Identify factors required to communicate effectively and precisely within same organisation 3. Explain the appropriate and professional use of electronic and relative media |
| **E2 - Manage Time** | **Trainee will be able to:**   1. Ensure assigned work is completed correctly 2. Meet the required deadlines 3. Work cooperatively with co-workers to complete assigned tasks. | **Trainee will be able to:**   1. Identify the importance of time division and allocation according to task priorities, involving management and co-workers. | | |
| **E3 - Work in a team** | **Trainee will be able to:**   1. Demonstrate skills required to work in teams. 2. Apply own job responsibilities in a team environment 3. Support colleagues to achieve team tasks and goals | **Trainee will be able to:**   1. Identify the importance of being a good team player. 2. Describe individual team member roles and responsibilities 3. List the skills required to work in teams | | |
| **E4. Follow health and safety requirements** | **Trainee will be able to:**   1. Follow workplace health and safety requirements 2. Work safely at all times 3. Assist peers in case of emergency 4. Select and use tools and materials safely in accordance with manufacturer’s instructions | **Trainee will be able to:**   1. List core workplace health and safety requirements 2. Identify emergency procedures for fire, accident and injury 3. Define the importance of following operating instructions given for tools | | |