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| Title | **Receive and keep record of citrus at factory** |
| Level | **2** | **Credits** | **11** |

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| Purpose | These competency standards will ensure that the trainee will be able to carry out citrus handling including loading in processing unit for washing, waxing, grading and storage for indoor worker of citrus industry |

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| Classification ISCED | 0811 Crop and livestock production |

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| Available grade | Competent / Not yet competent |

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| Modification history | N/A |

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| **Competency** **Unit** | **Performance** **Criteria** | **Knowledge** **and** **Understanding** |
| **A1:** Unloading of Citrus | **P1**: Perform post-harvest handling of citrus fruit at unloading premises of processing unit according to industry processes**P2**: Understand personal hygiene guidelines and work instructions for labour involved in unloading areas**P3:** Identify the uniforms and changing rooms for processing unit labour**P4:** Arrange standard decking for unloading of citrus according to industry standards**P:5** Demonstrate unloading of fruit at unloading and decking following industry specified product handling standards and guidelines**P6**: Demonstrate safe parking arrangements of loaded vehicles near to the unloading decking**P7**: Prepare scheme and install rodent control program according to industry standards**P8**: Demonstrate temporary storage at receiving fruit area according to industry standard practice | **K1**: Describe citrus fruit quality standards for export markets**K2**: Explain the Global GAP/ organic certified citrus product standards**K3**: Describe industry personal hygiene and food safety measures that must be used in post-farm handling |

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|  | **P9**: Demonstrate storage / stacking according to industry specifications for Global GAP and Organic certified and Non certified products**P10:** Establish well defined rodent control program in unloading premises**P11:** Stock fruit baskets based on market requirements. |  |
| **A2:** Perform Counting of Citrus Baskets | **P1:** Perform the stacking of baskets received from farm according to industry specifications**P:2** Arrange temporary storage of citrus baskets based on grades according to industry specifications**P3:** Demonstrate the processes to verify the document collected from farm supervisor or supplier against the actual received supply**P4:** Demonstrate and observe the food safety guidelines at this step.**P5:** Demonstrate procedures for recording of farm based citrus baskets and their counting | **K1:** Explain the environment required for citrus temporary storage**K2:** Explain the relevant food safety guidelines |
| **A3:** EnsureQuality and Labeling | **P1:** Observe quality standards and complying export requirements**P2:** Develop quality inspection sheet that complies with industry standards**P3:** Demonstrate labeling procedure and label the citrus fruit based on industry defined physicochemical characteristics | **K1:** Explain of citrus fruit quality standards complying SPS protocols and export markets needs**K2:** Explain of the physicochemical characteristics of citrus fruit |

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|  | **P4:** Stake / temporarily store fruit based on standard grades and picking times and quality characteristics**P5:** Demonstrate standard filling of baskets and**P6:** Label the stock with standard industry coloured tags for different fruit grades |  |
| **A4:** Maintain Record | **P1:** Develop and maintain data collection sheet based on farm harvesting**P2:** Maintain the records of fruit baskets filled and return empty from farms.**P3:** Maintain the record of transportation vehicle and maintain their maintenance checklist**P4:** Maintain harvesting tools and baskets and harvesting tools records**P5:** Comply back on observations shared /collected from field harvesting supervisors**P6:** Maintain stock register in fruit receiving area**P7:** Explain / demonstrate the procedure in case of emergency / accident | **K1:** Describe data sheet parameters**K2:** Describe the layout of record data sheets**K3:** Explain the importance of regular vehicle maintenance |